

# Nicholas Likiardopoulos

(316) 213-9867 | [nicholas@likiardopoulos.com](mailto:nicholas@likiardopoulos.com) | [linkedin.com/in/nlikiardopoulos](https://www.linkedin.com/in/nlikiardopoulos)

## Career Summary

As a business professional with a strong foundation in IT, my primary objective is to enhance decision-making capabilities, optimize internal operations, and mitigate vulnerabilities. I am unwavering in my commitment to pushing the boundaries of my capabilities, adhering to my personal mantra of "Always Improving!"

My skill set includes proficiency in Microsoft's Power Platform, Jira, and Adobe Creative Cloud. With a bachelor's degree focused on Management and Leadership, I bring a unique blend of arts and design expertise to the business realm, ensuring that data-driven insights are not only effective but also visually compelling.

## Experience

### PNC Bank

**March 2023 - Present**

Technology PMO CoE (Process & Tools)

May 2024

- Applied Design Thinking principles to develop and implement internal tools and reports utilizing Microsoft's Power Platform to reduce error and increase execution speed for over 7 BAU processes.
- Standardized communication for an organization of over 400 people by leading the migration to MS Team Channels and designing custom SharePoint search and templates for articles.
- Championed Agile methodology adoption by organizing and implementing a custom approach tailored to our team's unique needs.

Project Administrator

Mar 2023

- Updated excel template to improve reporting turnaround time from 3hrs to 15min.
- Utilizes Microsoft tools to automate and simplify project tasks reducing use of incorrect documents by 90%
- Created custom reporting dashboards within project management software ensuring that tasks and risks stay updated increasing project reporting accuracy by 30%

### Freelance Web Developer

**Aug 2013 - Mar 2023**

- Consulted and trained over 30 clients concerning online presence needs.
- Created 15 fully customized websites from concept to launch.

### Apogee IT Services

**Jun 2019 - Apr 2022**

Project Coordinator

Jul 2021

Client Support Specialist

Jan 2020

Client Services Intern

Jun 2019

### Hellenic College Inc.

**Oct 2017 - May 2019**

Information Technology Student Work

## Education

### Hellenic College

May 2019

Bachelor's Degree, Management and Leadership

## Awards

Eagle Scout

Dec 2014

Member of the Presidents List

2017

National Honor Society

2015